

BATTLEFIELD HIGH SCHOOL

PRINCIPAL'S ADVISORY COUNCIL (PAC)

February 28, 2023

Board Members

Mr. Ryan Ferrera, Principal
Ms. Wendi Gruninger, PAC Chairperson
Mr. Mickey Orrell, PAC Vice-Chairperson
Ms. Montrece Bell, PAC Co-Secretary
Ms. Larissa Railsback, PAC Co-Secretary

Meeting Minutes

Standing Items

1. Open Agenda Items (Community Comment Time)
2. Superintendent's Advisory Council on Instruction (SACI)
 - a. January topic - Chief Equity Officer spoke about history, the statement, and how this initiatives fit with our strategic plan
 1. Defined diversity, equity, and inclusion
 2. Goal – remove any systemic barriers that block achievements
 3. Identify students who might be successful in advanced courses.
Goal to address the achievement gap.
 4. Surveys
 1. Not students like them
 2. Misunderstanding about charges
 3. Teachers overblow amount of homework
 - b. February meeting
 1. Discuss budget – BFHS getting new tennis courts

Old Business

1. CIP Update
 - a. Would like to form sub-committee to look at mission & vision – if you would be interested, please let Mr. Ferrera or Mrs. Gruninger know.

Principal's Time

1. Battlefield High School Budget (Mr. Ferrera)
 - a. Numbers based on moving target and will be adjusted through end of September

- b. School membership - 2158 projected total enrollment. Impact of Gainesville HS opening has shifted us to one of the smaller schools in the county which makes the budget tighter
- c. Fixed allocations are identified by the county and are not part of decisions needing to be made
- d. Calculation Sheet shows amount allocated to each student within specific student groups, for resource programs, and class-size reduction
- e. Per Pupil Allocation – breakdown of personnel, supplies, equipment & services for each student group. These follow the student.
- f. Budget Process
 - i. Teacher Staffing – 100 from per pupil funding + 4 fixed allocations for teacher & 3 class size reduction = 107 teachers. We have 112, so we will have to look at the overstaff process for 5 teachers.
 - ii. Admin Staffing
 - 1. 4 AP
 - 2. 2 Admin Interns (.37 from AP, part from Gifted, part from specialty program)
 - 3. 0 Teachers on Special Assignment
 - iii. Support Staff
 - 1. 8.1
 - a. 1 parent Liaison
 - b. 6 secretaries
 - c. 3 office assistants
 - iv. Custodial team – 12.63 (will staff 13)
 - v. Counseling – 7.19 from per pupil funding +.81 from economically disadvantaged = 8 caseload counselors (270:1 ratio) & 1 fixed allocation college & career counselor
 - vi. Resource Teachers/Teacher's Assistance
 - 1. Funded for 3.9 gifted teacher = 3.4 teachers + .5 admin intern
 - 2. Funded for 1.5 ESOL Teachers – Staffing 2
 - 3. Funded for 10 teacher of students with Learning Disabilities (we have 13 & will be destaffing 3)
 - 4. Self-Contained Autism and ID – we have 4 classes.
 - a. Projections have us potentially needing one additional class. Potential to hire one additional Autism teacher and teaching assistant.
 - vii. Overall Outlook – destaffing 8 teachers, 1 parent liaison, & returning TOSAs to classroom.
 - viii. Discussion about expense of graduation at Jiffy Lube (\$35,000). Many schools have shifted to Eagle Bank Arena (cheaper). Working with Jiffy Lube to double up schools on a single day to reduce cost.
- 2. PWCS Budget (Mrs. Jennifer Wall)
 - a. Dr. McDade proposed the budget on 2/1/23
 - i. proposal (pdf, power point, & capital improvements executive summary) is available on board docs)

- ii. Board Docs - Depts – Finance – Budget – Budget Updates
- b. Cost per student is determined through overall budget divided by enrollment
- c. Remember about the budget process:
 - i. Process has been revised and improved by Dr. McDade
 - 1. Focus on organizational coherence. Set up budget committee with school staff and community members. School leaders are more involved in the process.
 - 2. More board input
 - 3. School budget process is year round
 - ii. School has received a significant amount of money from the Federal Government due to Covid. This budget was tighter because many of the funds are wrapping up. PWCS has done a good job allocating those funds.
 - iii. Budget aligns with 4 key commitments of Strategic Plan & Priorities
 - 1. Commitment #1 - Learning & Achievement for All
 - a. Make salaries for teachers more competitive
 - b. Adding more full time teaching assistance for students with special needs
 - c. Hired 14 instructional coaches (hired through federal funds)—these positions will be absorbed into the budget.
 - 2. Commitment #2 – Positive Climate & Culture
 - a. Hiring more full-time security staff
 - b. Adding 8 additional positions at KLC for Safety and Security
 - c. Teacher residency program
 - 3. Commitment #3 - Family & Community Engagement
 - a. Liasons funded initially through ARPA—this will be absorbed into the budget
 - b. Funding for Capital Improvements Program (14th high school in Woodbridge area in 2024-25)
 - 4. Commitment #4 – Organizational Coherence
 - a. Funds resources at central level
 - b. Replacing radios on busses
 - c. Funding budget adequacy study
 - d. 4 full time positions for transportation liasons
 - e. Comprehensive staffing study
 - iv. Had to make choices with federal funding going away
 - v. March 8th – the board will have a work session on the budget
 - vi. March 15^h – board will vote on approving budget
 - vii. April – Board of County Supervisors will vote on budget
- 3. Questions
 - i. Any plan for windows to increase natural light?

- ii. sustainability (BFHS will be getting solar panels) – other plans to increase sustainability across county
- iii. Funding of federally funded positions
 - 1. Absorbing into budget
 - 2. Looking to find additional funds from Board of County Supervisors.
- 4. Coming toward end of year – next meeting we will accept nominations for chair and vice-chair for next year's PAC

Principal's Advisory Meeting Calendar

BFHS Library (in person)

Agenda & meeting date/time subject to change

PAC MEETINGS	7:30 P.M.
September 13	Tuesday
October 25	Tuesday
December 6	Tuesday
January 17	Tuesday
February 28	Tuesday
April 11	Tuesday
May 23	Tuesday